

HOW TO ACCESS PROTECTED HEALTH INFORMATION

As the Valley Health System facilities continue to monitor the COVID 19 pandemic, all VHS Medical Records Departments will remain closed to the general public.

Although the department remains closed to the general public, the HIM Department is still available with assisting patients obtaining medical records.

Please see the information below on ways that we can assist with the rapid production of records utilizing electronic delivery.

- To request your protected health information, please search “Obtaining Medical Records” at <https://www.valleyhealthsystemlv.com/>. This site contains facility contact information as well as the Authorization for Release of Information required to obtain your medical records.
- To obtain copies of medical records, radiology images, and billing statements, requests must be submitted in writing using the HIPAA compliant form. Electronic signatures will not be accepted on this form.
- The Authorization to Release Protected Health Information can also be sent and received via fax, email, or standard mail using the information identified below:

<p>Spring Valley Hospital Medical Center Attn: Medical Records 5400 South Rainbow Blvd., Las Vegas, NV 89119 Phone: 702-853-3191 Fax: 702-853-3144 SpringValleyRequesterEmail@uhsinc.com</p>	<p>Valley Hospital Medical Center Attn: Medical Records 620 Shadow Lane, Las Vegas, NV 89106 Phone: 702-388-4591 Fax: 702-388-4752 ValleyHospitalRequesterEmail@uhsinc.com</p>
<p>Desert Springs Hospital Medical Center Attn: Medical Records 2075 E. Flamingo Rd., Las Vegas, NV 89118 Phone: 702-369-7704 Fax: 702-369-7556 DesertSpringsRequesterEmail@uhsinc.com</p>	<p>Henderson Hospital Attn: Medical Records 1050 W. Galleria Dr., Henderson, NV 89011 Phone: 702-963-7549 Fax: 702-963-7539 HendersonHospitalRequesterEmail@uhsinc.com</p>
<p>Summerlin Hospital Medical Center Attn: Medical Records 657 North Town Center Drive, Las Vegas, NV 89144 Phone: 702-233-7589 Fax: 702-233-7916 SummerlinRequesterEmail@uhsinc.com</p>	<p>Centennial Hills Hospital Medical Center Attn: Medical Records 6900 North Durango Drive, Las Vegas, NV 89149 Phone: 702-629-1300 Fax: 844-241-6776 CentennialHillsRequesterEmail@uhsinc.com</p>

Upon receipt of the completed and signed authorization, records will be produced as soon as possible and can be delivered via email or United States Post Office mail. Records delivered via fax will be limited to pertinent documentation. Continuity of care requests will be completed on a priority basis.

Health Records Online can be accessed at <https://www.valleyhealthsystemlv.com/health-records-online>. Please note, COVID 19 tests are not accessible via online portal.

Under no circumstances will the HIM Department personnel release any personal information and/or results over the telephone; we are not clinical or designated to interpret any test results.